

BTEC Extended Diploma Progression Policy 2014-15

The information contained below explains the College policy regarding students progressing from 1st to 2nd year of College.

Students are not automatically enrolled for the 2nd year of College as continuation is dependent on BTEC coursework submission (please see overleaf) as well as achieving a satisfactory level of attendance of 85%. It is important that you are aware of the conditions at an early stage of the academic year: your son/daughter will be informed of these requirements via information emailed within College and also through discussion with their Progress Coach before the end of the Autumn term.

BTEC Level 3 Extended Diploma students are only automatically enrolled for the 2nd year of the course once all coursework has been both submitted and achieved at least a Pass grade. If students are not in this position by the end of the summer term, they will be informed of the work they need to complete and the appropriate deadline date which must be met. If students are also taking an AS subject, they need to achieve at least a D grade at AS in order to continue the subject to A2 level (as long as all BTEC work is also completed).

If results and/or attendance are not of a standard to enable progression to 2nd year, the student will leave College at the end of the 1st year.

BTEC L3 Progression Policy			
Summer Status	Action	Options	Impact
All Year 1 units submitted and passed by 1 st June 2015	Automatically continue to 2 nd year of course	If students have taken an AS level alongside BTEC L3 course, a D grade is required to continue to A2. Continuation with the A2 is also dependent on progress on BTEC L3 overall.	
All Year 1 units submitted but not all passed by 1 st June 2015	Students are required to re-submit work before the end of the summer term	Failure to bring the work up to a pass standard in all units prevents continuation onto the 2 nd year of the course.	College will ensure students are aware of this before the end of the summer term
All Year 1 units not submitted by 1 st June 2015	Student leaves College	Lack of submission indicates that it is unlikely that the course will be passed. It would not therefore be in the best interest of the student to continue with their studies.	If feasible, some students may be entered for a BTEC National Award and careers advice is made available to help students make the best decision for the future.